

### **Indiana Compact Office Policy on Issuing Reporting Instructions**

Interstate Compact Rule 3.103(b)(2)(D) requires a Receiving State to issue reporting instructions for eligible offenders no later than 2 business days after receiving the request from the Sending State. This rule applies to offenders who are returning to the state where they were living at the time of sentencing. The rule also applies to military members (and their family members) transferring for deployment and offenders with a family member transferring employment to another state.

The Indiana Compact Office has noticed that many probation departments are not issuing reporting instructions within the required 2 business days for offenders returning home to Indiana. When this occurs, offenders are in the state without any supervision. This creates a public safety issue, as well as potential liability for the county and the state. In an effort to protect Indiana citizens and to keep Indiana compliant with the rules of the Compact, the Indiana Compact Office will issue reporting instructions on behalf of probation departments that do not respond to a request for reporting instructions within the required 2 business days. Reporting instructions will be issued only if the Sending State has verified the offender's address in Indiana.

When the Indiana Compact office issues reporting instructions, the returning offenders will be instructed to report to the relevant chief probation officer within 48 hours of return to Indiana. Bob Champion will send the chief probation officer e-mail notification when an offender has been given reporting instructions from the Indiana Compact Office. Please remember that the issuance of reporting instructions does not constitute an acceptance of the case under the Compact rules.

This policy will be effective on January 1, 2007, and applies only to Indiana probation departments.